

Complete Checklist for PhD Application in Social Work

Applications are due on December 8th (Incomplete applications will NOT be reviewed)

- Complete, submit, and pay graduate application.
(<https://admissions.msu.edu/apply/graduate-students>)
 - Select Fall Semester <year> as First Semester to Enroll
 - Select your Major Preference as “Social Work (Doctoral)”
 - Register your 3 Recommenders
 - International applicants need to complete TOEFL information and send official scores
 - Complete all other required information, review and submit
 - You will get a confirmation email from MSU with login info upon payment and access your student portal)

- Request official transcripts to be sent to the Graduate Office (hard copies with envelope and seal **only accepted** for international students). Do not upload yourself.
 - By Email: sw.phd@msu.edu

 - By Postal Service:

School of Social Work Graduate Office
Michigan State University
655 Auditorium Road, Room 239 Baker Hall
East Lansing, MI 48824-1118

- Log into your account (<https://explore.msu.edu/account/login>)
 - Check your application status
 - Submit required documents using appropriate drop-down option:
 - Personal statement
 - Resume/CV
 - Two writing samples/examples of scholarly work
 - Affidavit of support and financial proof (international applicants only)
 - Copy of Passport (international applicants only)

- Check email for reminders and other important info from the Graduate Office

- Questions? Contact sw.phd@msu.edu